

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, April 27, 2020 at 10:00 a.m. The public was allowed access via teleconference.

Those present:

Randall C. Jackson
Richard Shelley
Darin Wolf
Pat Martin, III
Darryl Lightfoot
Karren Winter

County Judge
Commissioner Prec. 1
Commissioner Prec. 2
Commissioner Prec. 3
Commissioner Prec. 4
County Clerk

Joe Aulds
Patricia Vieth
Shane Wright
Dawn Vieth
Staci Beesinger
David Levy
Paul O. Wylie, Jr.

Justice of the Peace, Prec. 1
Treasurer
EMC
Tax Assessor/Collector
Sheriff
County Attorney
Auditor

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Item # 3 was struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Shane Wright discussed the Abilene Fire Department that had a command staff member that didn't have any COVID-19 symptoms but tested positive. They now have 30 members in self quarantine.**

Shane Wright discussed the benefits of a drone. Wright reported that Holley Energy had donated \$5,000.00 to purchase a drone for the Emergency Management Office. David Levy discussed the grant process of receiving a grant.

Patricia Vieth discussed an email she received about germ barriers to protect employees. Dawn Vieth requested to purchase two germ barriers for her front counter. Vieth discussed cleaning supplies the County has received.

Darryl Lightfoot reported the slab, at Holliday Service Center, that is located under the awning needs to have several inches of cement added to it to keep it from flooding.

Randall C. Jackson reported that the Governor had offered to send in a mobile testing team to Archer County to do free COVID-19 testing. Jackson advised the Court due to the process for testing we now have in place he had declined the offer.

Randall C. Jackson mentioned that Wichita County had lifted some of their shelter in place restrictions.

Randall C. Jackson reported that AgriLife Extension Service has trained County Agents, Maranda Revell and Joshua Smartt, to help people file for assistance that have been affected by COVID 19.

Richard Shelley reported that developers had approached him on developing a subdivision in the north part of the County.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve departmental reports: **Treasurer; OSSF.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line item transfers. **Removed.**
4. Approve Education Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve education certificates: **Dawn Vieth, Randall Jackson, Nita Lou Lewis, Debbie Tedrow, Samantha Baumer, Karen Aulds, Joe Aulds, Karren Winter.** Voting yes 1-2-3-4-Judge

5. Approve Publisher's Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve publisher's certificates. Voting yes 1-2-3-4-Judge

6. Special Budget Amendment to certify revenue.

ORDER TO APPROVE AMENDMENT

The motion was made by Richard Shelley and seconded by Darin Wolf to approve special budget amendment. Voting yes 1-2-3-4-Judge

Department -Account	Account Name	Increase	Decrease
011.0310.1233	Grant Exp. Reimbursements	73,000.00	
011.0400.0340	Special Projects	73,000.00	

7. Consider and/or take action on a replacement for J.P. 1 Office Manager. **Joe Aulds discussed Denise Barham retiring at the end of May. Aulds stated he would like to train someone two weeks before she retires to learn the job. Paul O. Wylie, Jr. reported that there would be longevity salary available to cover the cost of the training.**

ORDER TO APPROVE FULL-TIME EMPLOYEE

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve temporary full-time employee with no benefits for two weeks to allow training time for new employee. Voting yes 1-2-3-4-Judge

8. Discuss and/or take action on *Memorial Day Fireworks Period.* (May 22 – Midnight May 27) Richard Shelley discussed talking to a local distributor. **No action taken, which means fireworks will not be sold in the County for Memorial Day activities.**
9. Discuss and/or take action on Grant from *EDF Renewables.* **Randall C. Jackson discussed EDF Renewables that manages Bobcat Bluff and Windthorst Wind Farms to donate \$5,000.00 each to help programs that have been impacted through COVID-19. Shane Wright discussed the school districts**

feeding the children through the summer. Richard Shelley discussed setting up a food bank at the local fire departments. Staci Beesinger reported on the Archer Service Center procedures of delivering meals.

ORDER TO ACCEPT GRANT

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to accept a grant in the amount of \$10,000.00 from EDF Renewables. The money will be sent to ACISD, WISD, HISD, Archer City Service Center and Holliday Service Center, each receiving \$2,000.00 each. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on *County Transportation Infrastructure Grant*. Pat Martin, III discussed the process for the grants. David Levy discussed the Road Reports and helping Commissioners with the grant process.

ORDER TO GATHER INFORMATION

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to start gathering information for the County Transportation Infrastructure Grant. Voting yes 1-2-3-4-Judge

11. Discuss and/or take action on *Standard Operating Procedures* for the Courthouse, Annex, and County Properties. Randall C. Jackson asked the Court to recess until 4:00 p.m. following the Governor's address about COVID-19.

Court recessed at 10:57 a.m.

Court reconvene at 4:00 p.m. The public was allowed access via teleconference.

Those present:

Randall C. Jackson
Karren Winter
Patricia Vieth

County Judge
County Clerk
Treasurer

Via telephone conference:

Richard Shelley
Darin Wolf
Pat Martin, III
Darryl Lightfoot

Absent

Commissioner Prec. 1
Commissioner Prec. 2
Commissioner Prec. 3
Commissioner Prec. 4

David Levy
Lori Rutledge

County Attorney
District Clerk

The meeting was called back into session by Randall C. Jackson and a quorum was noted.

Randall C. Jackson gave an overview of the Governor's update on COVID-19. Jackson reported that Archer County has zero reported cases of COVID-19; therefore, Archer County could open businesses at 50% according to the Governor's update.

Darryl Lightfoot, Richard Shelley and Pat Martin, III discussed the effects of opening too early. Pat Martin, III asked the elected officials on the call to discuss how the current plan was working.

Lori Rutledge and Karren Winter reported that they were taking appointments and allowing individuals to drop documents off at the front door. After each appointment the office was wiped down with Clorox Wipes.

Patricia Vieth stated that she had very little contact with the public.

David Levy voiced concerns that if the public was allowed into the buildings then the public restrooms would be an issue.

ORDER TO CONTINUE POLICY

The motion was made by Pat Martin, III and seconded by Richard Shelley to continue the Covid-19 policy for Archer County Employees effective April 13, 2020 until December 31, 2020. Voting yes 1-3-4-Judge

12. Discuss and/or take action in regards to the April 27, 2020 *Governor's Press Conference*.

ORDER TO AUTHORIZE JUDGE

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to authorize Randall C. Jackson to complete and attest to Attestation For Rural Counties With Five Or Fewer Laboratory Confirmed Cases of COVID-19. Voting yes 1-3-4-Judge

Having no further business to consider, the Court adjourned at 4:23 p.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk